

**BOARD OF EDUCATION**

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**EXPECTATIONS AND REQUIREMENTS FOR VOLUNTEERS**

The Governing Board encourages parents/guardians and other members of the community to share their time, knowledge and abilities with our students. Volunteers shall act in accordance with district policies and regulations, as well as individual site requirements.

1. Each Volunteer is required to complete the District Volunteer Application Form which is provided by the school site, and the completed form must be on file in the principal's office by commencement of service. This form includes a requirement to disclose any prior criminal convictions. Failure to provide accurate information will result in immediate dismissal.
2. All volunteers need to sign in and out in the main office or the designated sign-in area and need to wear the volunteer badge while on site.
3. It is recommended, although not required, that each volunteer keep TB testing up-to-date. The TB testing is at the expense of the volunteer.
4. Each volunteer is expected to maintain confidentiality regarding each student and family.
5. If volunteers hear about or observe evidence of child abuse, they will report the information to the site principal or designee immediately.
6. Education Code 35021 provides that a person who is required to register as a sex offender pursuant to Penal Code section 290 shall not serve as a volunteer. Registered sex offenders cannot serve as chaperones for field trips or other school activities.
7. Volunteers who chaperone or work with students away from the direct supervision of a FUSD staff will need to complete the District Volunteer Application Form and be fingerprinted.



# VOLUNTEER APPLICATION FORM

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ D.O.B \_\_\_\_\_  
 Home Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_  
 California Drivers License/Identification Number \_\_\_\_\_ Exp. Date \_\_\_\_\_  
 Telephone \_\_\_\_\_ Wk \_\_\_\_\_ Cell \_\_\_\_\_  
 Email \_\_\_\_\_

**Parent/Guardian Volunteer**  
 List your child(ren), school site, teacher, and room number:

First & Last Name	School Site	Teacher	Room
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Brief description of services to be performed \_\_\_\_\_  
 Contact Person \_\_\_\_\_

**Community Volunteer**  
 List the program(s), the school site, and the contact person:

Program	School Site	Contact Person
1. _____	_____	_____
2. _____	_____	_____

Brief description of services to be performed \_\_\_\_\_

Are you a current or past employee of Fresno Unified?  Yes  No Location \_\_\_\_\_  
 Language(s) Spoken: \_\_\_\_\_  
 I have been a volunteer before at \_\_\_\_\_ school during the \_\_\_\_\_ year.

Have you ever been convicted of a felony or a misdemeanor?  Yes  No

**If yes, please attach an explanation of when, where, and disposition of the case(s). A conviction may not necessarily disqualify you from serving at FUSD school sites. Education Code 35021 provides that a person who is required to register as a sex offender pursuant to Penal Code section 290 shall not serve as a volunteer.**

**I declare under penalty of perjury under the laws of the State of California that I have completed the above information truthfully; and have read, understand, and will comply with district requirements and expectations for all volunteers. I understand that if the information I provided is not accurate, my volunteer services will be terminated. The Fresno Unified School District reserves the right to conduct a criminal background check of school volunteers as permitted by law.**

Name (Print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

TB Test  Fingerprinted  Background Check (if applicable)  
 Authorized Director/Principal \_\_\_\_\_ Date \_\_\_\_\_